

MINUTES OF REGULAR MONTHLY BOARD MEETING

Plymouth Town Board
Town of Plymouth, Rock County, Wisconsin
September 14, 2021

Board Members Present: Chairperson Don Bomkamp, Supervisor Ben Snare and Supervisor Shawn Mielke

Board Members Absent: None

Others Present: Clerk Susan Douglas, Treasurer Tippy Phillips, and 8 members of the public.

Notice of Board Meeting was properly posted. Board Meeting called to order by Chairperson Bomkamp at 7:00 p.m. at the Plymouth Town Hall. The Pledge of Allegiance followed.

1. **Agenda for September 14, 2021 Meeting: Motion** (Snare/Bomkamp) to approve the agenda as presented. Carried unanimously.
2. **Citizen Participation, Communications, and Announcements:**
State Representative Don Vruwink who represents Town of Plymouth shared information on the happenings in Wisconsin State Government. He shared the items he has been working on and stated he was embarrassed by the behavior of his fellow legislators from both parties. He stated we can have differences but need to be respectful and willing to listen. He stated he works hard representing all of his constituents.
Clerk Sue Douglas shared an anonymous letter received in regards to ATV/UTV use.
Clerk Sue Douglas announced she was submitting her resignation as Plymouth Town Clerk with her last day being December 31, 2021. She stated she made it known that this would be her last term but the position will not allow her to do what she has planned for next year. The Town Board will need to appoint a Town of Plymouth resident to fill the Plymouth Town Clerk position.
3. **Approval of Minutes of Meetings: Motion** (Snare/Mielke) to approve the minutes of the August 10, 2021 Town Board Meeting as presented. Carried unanimously.
4. **Town Treasurer's Financial Statement:**
Treasurer Tippy Phillips explained the Treasurer's report ending August 31, 2021 with a Total Balance of \$185,218.16 for all accounts. **Motion** (Bomkamp/Mielke) to approve the Treasurer's report as presented. Carried unanimously.
5. **Public Hearing: To hear a request for a Special Exception Permit for a field entrance driveway on parcel 6-15-268 in Section 27 of Town of Plymouth, Rock County, Wisconsin. Requested by Roger and Peggy Nelson, 8842 W Plymouth Church Road, Orfordville, WI 53576.** Roger and Peggy Nelson's original request for a driveway permit was denied because the proposed agricultural driveway would be too close to their residential driveway on Plymouth Church Road per Plymouth Ordinance 2014-01. **Motion** (Bomkamp/Snare) to approve the Special Exception Driveway Permit for a field entrance driveway on parcel 6-15-268 in Section 27 of Town of Plymouth, Rock County, Wisconsin.

Requested by Roger and Peggy Nelson, 8842 W Plymouth Church Road, Orfordville, WI 53576. Carried unanimously.

6. Planning and Zoning Discussion and Possible Action

Report on August 31, 2021 Planning & Zoning Committee Meeting: Planning and Zoning Chairperson Joe Endrizzi stated a Conditional Use Permit was granted to Andrew Gunn, 6107 State Road 213, Beloit, WI, so his daughter could have 4 head of cattle on the property for her 4-H project. The Committee started the annual review of active Conditional Use Permits. The Committee discussed services to towns offered by the Rock County Planning Agency and the need for a solar farm ordinance.

7. Unfinished Business for Discussion and Possible Action

- 7.1. 4938 S. Carver Road Property Issues: Tim and Danielle Burchfield, owners of the property at 4938 S. Carver Rd, attended and gave an update on their progress repairing their house. They stated they received the building permit and the mortgage was approved. Tim Burchfield stated the van was licensed. Chairperson Bomkamp stated the November 1st deadline was fast approaching. The Board thanked them for attending and encouraged them to continue making progress in making the house habitable before November 1st.
- 7.2. Negotiations to Join Orfordville Municipal Court: Chairperson Bomkamp stated Village of Orfordville was not interested in a combined municipal court with the Town of Plymouth but Village of Footville was interested in having Town of Plymouth join Fortville's municipal court.
- 7.3. Communication between Town and Community: Clerk Sue Douglas stated she put information under notices on the Town of Plymouth website about how to keep current with Town of Plymouth government happenings by signing up to have agendas, meeting minutes, etc. automatically sent to the resident.

8. New Business for Discussion and Possible Action

- 8.1. Waste Management Services: Chairperson Bomkamp stated he had not heard back from Waste Management in regards to a Waste Management representative attending a Town Board Meeting. He told Board members to continue to document any issues with Waste Management.
- 8.2. Donald Wendt Property Border Issue: Mr. Wendt, 4101 S. County K, Orfordville, WI, shared his dilemma with the property next to his parcel. He thought it was part of his parcel when he purchased his parcel, however he discovered it was not when he tried to get a Plymouth zoning permit for an accessory building. According to Town of Plymouth and Rock County Zoning Maps the property between his parcel and his neighbor's is labeled a gap and has no parcel or tax ID. Clerk Sue Douglas shared Town Attorney Lindau's opinion that Mr. Wendt will need to go through the process to procure title and needs to retain an attorney and a surveyor to prepare necessary paperwork to resolve his issue. Chairperson Bomkamp, Supervisor Snare, and Supervisor Mielke stated they understood his dilemma but the Plymouth Town Board cannot take any action at this time to help him. It was recommended he check with the Rock County Register of Deeds and obtain an attorney to help determine who owns the gap parcel and then procure title.

- 8.3. Condition of Richard Ziltener Property: Town Board members stated that Richard Ziltener has accumulated excess debris, junk, and rubbish again. Supervisor Snare distributed a copy of the Injunction signed by Circuit Court Judge Derrick Grubb on March 22, 2021. **Motion** (Snare/Mielke) to approve having Town Attorney Tim Lindau submit a written notice to Mr. Ziltener informing him of conditions which constitute a violation of the Injunction signed on March 22, 2021 and to follow the process in the Injunction for remedying the violation. Motion carried unanimously.
- 8.4. Road Maintenance Projects: **Motion** (Bomkamp/Snare) to approve the mowing of Orfordville-Hanover Road and Plymouth Church Road with the batwing. Motion carried unanimously.
- 8.5. Set Dates for 2022 Town Budget Workshop and Budget Public Hearing: Town Board will meet on October 13, 2021 at 7 p.m. to prepare the proposed 2022 Town of Plymouth budget. The 2022 Budget Public Hearing will be held on November 16, 2021 at 7 p.m. and will be followed by a Special Town Board meeting to approve the proposed 2022 Budget and Town of Plymouth levy.

9. Supervisor Reports

- 9.1. Ordinance Enforcement: Supervisor Snare stated the property at 3702 S County H, owned by Long Irrevocable Trust, appeared to be in violation of Plymouth's health, sanitation, and property maintenance ordinance. He stated he planned on visiting the property and discussing its condition with the occupants.
- 9.2. Road Maintenance/Road Projects: Supervisor Mielke reported the grader patching was completed for this year and he had finished the annual pavement rating for all Town of Plymouth town roads.

10. Clerk's Report

Clerk Sue Douglas reported she attended the Wisconsin Municipal Clerks Conference and shared information on the need to change municipal email addresses to .gov, redistricting, and APRA expenditures. She stated the Rock County Unit of the Wisconsin Towns Association will hold a meeting on September 16, 2021 addressing these same topics.

11. Chairperson's Report

Chairperson Bomkamp reported the black and white ATV/UTV road signs were fine to use. He stated he was looking into the cost of fire and EMS coverage and possibly working again with the Footville Fire Department.

12 Approval and Payment of Bills

Motion (Bomkamp/Snare) to approve the payment of all bills presented which included Check # 10886 through # 10893 for a total of \$19,256.20. Carried unanimously.

13 Adjournment

Motion (Snare/Mielke) to adjourn. Carried unanimously.
Meeting adjourned at 8:50 p.m.

Susan Douglas, Plymouth Town Clerk